

FLC SENIORS CLUB
ANNUAL GENERAL MEETING

October 20, 2018

Prior to the commencement of the AGM, Bob Laloge, MC for the evening, conveyed a warm welcome to everyone for attending.

There was a continuous slide show prior to the meeting, provided by the Outdoor Club, Cycling Club and Curling. Great photos, appreciated by all. Thank you to the Club members for their contribution to tonight's event.

Thank you to Linda Shepel for saying Grace.

Following the meal, Bob introduced Margaret Jones who will chair the Annual General Meeting. Margaret called this 35th Annual General Meeting to Order and will act as chairman of this meeting. Marge Bathgate was asked to act as recording secretary for this meeting. Agreed.

As per the requirements of our By-laws, a quorum of 30 members in good standing shall be present to proceed with the business of this meeting. It was confirmed there are 121 members in attendance, a quorum, and are duly constituted for business. Margaret asked that any one responding to a motion, asking a question, or making a statement, give their names clearly so we can record it in the minutes.

Minutes of the 2017 AGM:

The Minutes of the 2017AGM are published on the FLC Seniors website. Notification of the 2018 Minutes and a direct link to the Minutes will be on the website.

A full copy of the 2017 AGM Minutes is available on each table. Are there any errors or omissions regarding the 2017 AGM Minutes? No comments.

As there is no business arising from the 2017 minutes, I ask for a motion from the floor to acceptance of the minutes.

Motion by: Jan DeBruyn

Seconded by James Smith

All in favour: Carried

Financial Reports: Peter Weir

Peter will now present the financial reports.

- I'll be reviewing the financial statements for the period September 1, 2017 to August 31, 2018, which is our year end. We are a non-profit organization with our only asset being cash and no buildings or equipment.
 - Although we don't pay any income taxes, we do pay GST.
- Our main source of revenue is our membership fees and a Casino, and with the various activities charging a fee. Two of our financial goals are to provide Casino/Club funding to each activity & to have activity costs below the average market rate.
- Yearly we have been providing a subsidy of \$50,000 for all the activities with the main expense being the room rentals at Trico – approx. \$35,000 each year.
- In the past, we have operated a casino about every 18 months. Our last Casino earlier this year provided us with \$66,000 in May, 2018.
- We expect our next Casino funds will be received late in 2019, with an expected payment in the range of \$60,000.
- All our various activities are self-managed by volunteers and done in a financially responsible way. Although we do not have a formal audit we are required to make submissions to the AGLC regarding both our casino funds and 50/50 and are subject to audit. Also, our accountant separately reviews each activity with a bank account and requests a formal yearly sign off.
- I would like to recognize the support we receive from each activity and their financial representatives, who in turn manage their own activities and also report to the Club Executive and accountant. It is especially important to acknowledge the excellent effort provided by Kathy Antonchuk who on a monthly basis records and reports all club activities in our financial system.

She works with each of the activity financial representatives to ensure their accurate and timely reporting to the Board.

Looking at our financial position at August 31, 2018 we continue to operate from a good financial position – no debt & essentially all cash.

**FLC Seniors
Balance Sheet
August 31, 2018**

	2018	2017
Assets		
Cash & GIC's - unrestricted	\$ 147,430	\$ 113,933
Casino Funds - Restricted	\$ 61,137	\$ 38,488
Prepaid Expense	<u>\$ 5,067</u>	<u>\$ 4,319</u>
Total Assets	<u><u>\$ 213,634</u></u>	<u><u>\$ 156,740</u></u>
Liabilities & Net Assets		
Accounts Payable	\$ 2,471	\$ 4,708
Deferred Revenue	\$ 70,185	\$ 54,990
Deferred Cash Contributions	<u>\$ 61,137</u>	<u>\$ 38,488</u>
Total Liabilities	<u>\$ 133,793</u>	<u>\$ 98,186</u>
Net Assets – Unrestricted	<u>\$ 79,841</u>	<u>\$ 58,554</u>
Total	<u><u>\$ 213,634</u></u>	<u><u>\$ 156,740</u></u>

UNAUDITED

Moving on to our statement of operations – it should be noted our revenue for this past year has remained relatively flat, as well as our expenses.

FLC Seniors
Statement of Operations
September 1, 2017 to August 31, 2018

	2018	2017
Revenue		
Activity Fees	\$ 245,356	\$ 251,513
Membership Fees	\$ 58,425	\$ 43,685
Social Events	\$ 22,798	\$ 20,844
Casino Funds	\$ 43,318	\$ 50,463
Interest/other	\$ 16,138	\$ 14,370
Total	\$ 386,035	\$ 380,875
Expenses		
Activity Fees: Rentals	\$ 87,458	\$ 87,712
: Instructors	\$ 103,830	\$ 106,139
: Events	\$ 31,539	\$ 31,278
: Transportation	\$ 8,771	\$ 9,700
: Other	\$ 10,980	\$ 11,894
Sub total -- Activity Expenses	\$ 242,578	\$ 246,723
Activity Costs paid from Casino	\$ 43,318	\$ 50,463
Membership	\$ 25,269	\$ 27,269
Social Events	\$ 52,596	\$ 48,329
Bank Charges	\$ 987	\$ 1,288
Total	\$ 364,748	\$ 374,072
Surplus	\$ 21,287	\$ 6,803

UNAUDITED

This reflects the fact that with limited funding and all volunteers, the club can only grow so much, as many of activities have wait lists. Overall membership last year of 2,800+ members, is similar to the year before.

The board recognized the need for additional funding to maintain the current level of support to our activities as Casino funding alone will not be sufficient in

the future (as was the case this year) and this was the reason for the fee increase to \$15.

We finished the year with a surplus: \$21,287, which was planned due to limited Casino funding.

That concludes the formal part of the financial presentation.
Questions? There were no questions.

Motion to accept the financial statements as presented.

Moved by: Ernesto Pineda-Selva

Seconded by: Ann Clark

Carried

President's Report – Dan Bell

Good evening and thank you all for joining us.

This fall, we don't know what to expect from minute to minute, snow, rain, hail, wind, sun – perhaps we will have a nice long Indigenous Autumn after all!

As you have seen the numbers from Peter Weir (our hardworking treasurer, as he refers to himself), we are in a very sound financial position and well-structured for the future. Thank you, Peter.

Needless to say 2017 – 2018 has been a year of transition starting with the very sudden and shocking news of Marilyn Jones who passed away on December 12, 2017. This was only 9 days after she hosted our annual Christmas Social. She will forever be remembered.

Marilyn had accepted the President role on the FLC Seniors Club Board, so we had to come up with a plan of action. It was agreed that I would remain on another year as President and that two past presidents, Ron Antonchuk and Rick Babcock would share in the duties required. The Club is most fortunate to have such loyal and dedicated volunteers step up and assume responsibilities. We should all give Ron and Rick a big hand of appreciation. Thank you.

I also wish to thank all the Board members and Function Coordinators who contributed so much time and effort for the wellbeing of the Club. This group

worked so well together accomplishing so much. This has become a trademark of the FLC Seniors Club – that of Cooperation, Responsibility, and Enthusiasm. Once again, I want to thank each and everyone of you – you are a mainstay of the Club. Also, I want to thank Luisa (my better half) for her support and understanding (at least most of the time) during the demanding times of the past year.

Membership for 2017 – 2018 totaled 2883. This is very similar to 2016 – 2017, which was anticipated in our five-year Strategic Planning report. Our annual membership registration held on August 18, 2018 and organized by Pam Nutter with some 40 volunteers processed 1243 members in a very quick and efficient manner – although we did have many eager members arrive several hours before the doors opened. Again, another event where nearly 90 volunteers including Activity Coordinators and their committees, chip in to assist with registrations. I would like to also mention that the company, Cummins Allison again lent us a cash counting machine for the day, which is a very time saving and much appreciated tool.

Some interesting data for the FLC membership:

68% are female,

32% are male – yes, we are in the minority

This has been a constant over the past number of years. Average age is 72, again constant.

Interesting that these numbers are identical and have remained the same for many years.

Another indicator of Seniors wishing to communicate, be active and engaged – is the usage of E-mail. At one time many members did not have E-Mail, but this trend is changing dramatically over the past few years. We need to keep up to the times. Currently, 94% of our members use E-mail and 6% without or do not wish to share their addresses.

A real indicator of a quality website is the analytical data we collected for the past year showing incredible activity on our site.

79,580 sessions – 28.06% sessions are identified as new users

23,668 users – 71.94% are returning visitors

356 page views

4.48 pages/session

3.34 minutes average session duration – people are obviously taking time to explore the site

This is very much, the desired goal – to further encourage usage of the FLC Seniors website; a most efficient communication tool.

All of these categories increase each year, which is a true gauge and reflection of the FLC Seniors Club website. The website requires constant monitoring to ensure privacy, standardization and integrity of the system.

Most Coordinators now have access to their webpage to load information and Sign Up events for those applicable. Many Activity Coordinators utilize the FLC Seniors Club E-mail system to communicate with their members and this is strongly recommended to have historical communication for future Coordinators.

ACTIVITY UPDATE

Several Trial Activities were tested this year but, were not successful for a number of reasons.

Ceramics initiated by Joanne Anson just simply couldn't garner sufficient interest.

Irish Dancing as led by Elodie Guillet could not retain an instructor or rental space.

Future plans: Bowling is in the early exploratory stages to determine interest.

Acting Club as directed by Louise Day is to be recognized as an Activity this year. They recently held a production at the Engineered Air Theatre with great success.

As many of you know, most Activity growth is hampered by a lack of facility space in the South and is certainly a factor for membership progression, with many potential new members not able to register for the activity they would like. I believe Don Boykiw, President of the Willowridge Community Association will share with us, an update of their addition and renovation and the potential for the FLC.

ITEMS of NOTE

The IT Committee initiated an overall access and password revision program for all users to ensure security and integrity of our system. The Activity Coordinators now are responsible for authorizing their access users.

The Canadian Hard of Hearing Association has generously provided funds to install audio and visual equipment in the Seniors Room to better enhance hearing for us all. This project is expected to be finalized before year end with the likelihood of additional enhancements in the future.

The Trico Centre has implemented a total new operating system called Max Global which as been determined as mostly incompatible and not able to provide comprehensive reports of membership sales. Currently, we are manually inputting membership cards and data into our database. A better solution is to be developed.

The Strategic Planning Committee is to present the results to the Board of their survey to all members conducted earlier in the year. A five year plan will then be formulated as a guideline for the coming years and will be of great assistance to future Boards of Directors.

A database training session is scheduled for October 27, 2018 to familiarize Activity Coordinators with their use and application. Each coordinator has the responsibility to maintain the database for their specific activity members.

FLC CASINO is booked for June – July of 2019 (specific dates are not known at this time) and volunteers are always in demand. Kudos to Mike Hughes for his tireless work organizing 50 positions plus spares for each casino – believe me, we invariably require and rely on replacements. Nearly 300 man hours are required to staff the casino over 2 days. The AGLC Casino is a major revenue component for the FLC Seniors Club which assists with our goal of providing reasonably priced activities for our members to be fit and active. Anyone interested to volunteer can do so by visiting Casino on the FLC website.

COORDINATORS

The role of the Activity Coodinators is paramount to the continued success of the FLC Seniors Club. They are the front-line people who have direct communication and interaction with members to identify and provide a comfortable social setting while promoting mental and physical participation which encourages a healthy lifestyle. We thank you all for the countless hours dedicated to each, and every Activity.

I would like to point out the function of the FLC Board is that of an advisory and oversight capacity as specified in our Policy & Procedures Manual, per PPM 2.3 rev DB July 2017.

I am confident the FLC Seniors Club will continue to grow and offer even more to the seniors of Calgary and the surrounding area. After all, we have an established structure, a strong volunteer base, and the willingness of members to make it happen.

Looking back over the two previous President addresses, I cannot help but notice there were no significant incidents to contend with this year. Maybe we Seniors are mellowing as time goes by – although we have more time than most, yet we are increasingly hyper and anxious in our daily lives and more rushed than ever. We need to chill, laugh, enjoy and live longer! I am reminded of the 1997 Jack Nicholson movie “As Good as it Gets” and that is our place in life right now.

Thank you and enjoy the rest of the evening.

Election of Directors: Ron Antonchuk

Ron Antonchuk was invited to come forward to report on the election of Directors for the FLC 2018 – 2019 Board of Directors.

Ron:

Per the FLC Seniors bylaws the Board shall consist of 11 directors with a minimum of 7.

The following Directors were elected in 2015 and have completed their first three-year term:

- Don Gebauer
- Doug Anderson

Doug Anderson is not standing for re-election to the Board. I would like to thank Doug for his service on the Board.

Resigning from the Board are Dan Bell and Marge Bathgate.

Dan Bell has been on the FLC Seniors Board since 2013. Dan had intended to resign last year after serving as President for two years. In fact, we had a thank you celebration for Dan at the last AGM. As you know, Marilyn Jones, who was to take over as President, passed away unexpectedly. Dan stepped forward to continue on for a third year as President. In 35 years of the FLC Club, Dan is only

our second President to serve for 3 years. Thank you Dan for all you have done and will continue to do for the Club.

Marge Bathgate is resigning from the Board. Marge has been on the Board since 2014, and has served as Secretary all that time. Thank you Marge for stepping forward and volunteering when we needed a Secretary, and for all you have done for four years on the Board. Enjoy your winters in Arizona.

Don Gebauer has completed his first three year term and is standing for re-election.

The following FLC members are nominated by the Board and are standing for election to their first terms:

Ann Clark

Marjorie Fraser

Wayne Mitchell

Pam Nutter

As per the Bylaws, the Board nominated Ann Clark last fall, to fill a vacancy on the Board. Ann is now standing for election for a three-year term. For the past year Ann has been our Social Coordinator, organizing our social functions, including this AGM.

Pam Nutter and Wayne Mitchell have been on the Board as non-voting participants since the beginning of this year and have contributed greatly to the Board business and discussion. Pam is our current Membership/Data Base coordinator. Wayne is on the committee completing the 2018, five-year Strategic Plan.

Marjorie Fraser has just stepped forward to fill a role on the Board and has also been to a Board Meeting.

These five members have been nominated by the Board for election the FLC Seniors Club Board of Directors.

As per the By-laws, I ask if there are any nominations from the floor.

Are there any nominations from the floor? No nominations were received.

As there are no further nominations, and as the nominations for Directors is equal to the number of vacancies to be filled, I declare that:

Don Gebauer

Ann Clark

Marjorie Fraser

Wayne Mitchell

Pam Nutter

Be elected to the Board by acclamation.

Old Business: There is not any business outstanding from the 2017 AGM.

New Business: Is there any new business, or questions at this time? Nothing brought up.

If you ever have any questions or concerns, do not hesitate to contact one of the board members. We are all listed on our website, or you can e-mail the Board at: info.flcseniors.ca. The e-mail address is on our website.

If there is no further business, I ask for a motion from the floor to close the formal part of this AGM.

Motion by: Linda Hughes

Seconded by Diane Nichol

Carried

In recognition of long service to the FLC Board, Dan Bell spoke of the invaluable contribution of Lowell Frank who was instrumental in the development of the FLC Website. He also recognized Audrey Frank, who served as Treasurer on the Board for several years, and her ongoing support to Lowell in his work on the website. We wish to thank Lowell and Audrey for their long term service and commitment to the FLC.

Brenda Smith, Trico, was invited to say a few words, in which she presented a very positive partnership between the Trico Centre and the FLC Seniors.

Peter Demong, Councillor for Ward 14 was invited to say a few words. He expressed how he continues to be impressed with how great a Club the FLC is and, looks forward to the day he has time to join our Activities!

Don Boykiw, President Willowridge Community Association gave an overview, accompanied by slides, of the renovation and expansion of their facilities. It is planned to be open in the Spring 2019.

There was a round of applause for all the volunteers and to all the membership of the FLC.

Entertainment followed the AGM, provided by Floyd Mueller.

Marge Bathgate

Recording Secretary