

FLC SENIORS CLUB
ANNUAL GENERAL MEETING

October 28, 2017

Prior to the commencement of the AGM, Doug Anderson, MC for the evening, conveyed a warm welcome to everyone for attending. Following the meal, Doug introduced Marilyn Jones, Chairman of the Annual General Meeting.

A special thanks to the members for coming out to support this evening's AGM and mention of the four Social events a year. Special Thanks to her committee – Louise Drouin, Joan Kennedy, Camella Dunbar and Dan Bell for all their help with tonight's event.

There was a continuous slide show prior to the meeting, provided by the Camera Club. Great photos, appreciated by all. Thank you to the Camera Club members for their contribution to tonight's event and mentioned how much the Camera Club has grown.

Thank you to Linda Shepel for saying Grace.

Marilyn Jones commenced the AGM by introducing the Directors of the Board.

Dan Bell, President

Marge Bathgate, Secretary

Peter Weir, Treasurer

Margaret Jones, FLC Room Booking Coordinator

Jan DeBruyn, Rep for Trico Centre as well as Willowridge Community

Doug Anderson, volunteers for various activities, as well as MC for this evening

Marilyn Jones, Vice President, Representative for Line Dancing, as well as Social Coordinator

Mike Hughes (absent), Golf Club Rep as well as Casino

Ron Schaus, (absent) Rep for Outdoor Club, Bus Tours

Don Gebauer (absent), Rep for Old Spokes

Ron Antonchuk, FLC Past President, Bus Tours and Curling Coordinator and also Rep for the Rebate Program.

Marilyn also acknowledged and thanked key functional coordinators who have provided significant contribution to the Club over the past year:

Linda Shepel – Newsletter

Lowell Frank – Webmaster

Dwight Bathgate – Membership Coordinator

Kathy Antonchuk – Accounting

Camella Dunbar & Ron Antonchuk – Rebate Coordinator

Ron Antonchuk – Nomination Chair

And although Marilyn did not mention herself, she should be recognized for organizing (along with her volunteers), the four main social events during the year.

Marilyn introduced Brenda Smith and Tasha Best from the Trico Centre, and thanked them for their continuing support of the FLC Seniors Club.

Marilyn called this 34th Annual General Meeting to Order and will act as chairman of this meeting. Marge Bathgate was asked to act as recording secretary for this meeting. Agreed.

As per the requirements of our By-laws, a quorum of 30 members in good standing shall be present to proceed with the business of this meeting. It was confirmed there are 115 members in attendance, a quorum, and are duly constituted for business. Marilyn asked that any one responding to a motion, asking a question, or making a statement, give their names clearly so we can record it in the minutes.

Minutes of the 2016 AGM:

The Minutes of the 2016 AGM are published on the FLC Seniors website. Notification of these and an e-mail notification of this AGM was sent to all FLC Seniors members. A full copy of the 2016 AGM Minutes is available on each table. Are there any errors or omissions regarding the 2016 AGM Minutes? No comments.

As there is no business arising from the 2016 minutes, I ask for a motion from the floor to acceptance of the minutes.

Motion by: Karen Marks

Seconded by Lee Spaetgens

All in favour: Carried

Financial Reports:

Peter will now present the financial reports.

Peter Weir:

I'll be reviewing the financial statements for the period September 1, 2016 to August 31, 2017, which is our year end. We are a non-profit organization with our only asset being cash and no buildings or equipment.

First, we continue to operate from a good financial position – no debt. All our various activities are self-managed by volunteers and done in a financially responsible way. Although we do not have a formal audit we are required to make submissions to the AGLC regarding both our casino funds and 50/50. Also, we conducted a financial review of all our activities and there were no issues. In this regard, I would like to thank Ron Antonchuk and Ann Clark who conducted both this year's and last year's review.

I would also like to recognize the support we receive from each activity's financial representative, who in turn manage their own activities and, also report to the Club Executive and accountant. It is especially important to acknowledge the excellent effort provided by Kathy Antonchuk, who on a monthly basis, records and reports all club activities in our financial system. She works with each of the activity financial representatives to ensure their accurate and timely reporting to the Board.

Within the Club's assets, Casino Funds have been drawn down by approximately \$50,000 similar to last year, with various support being provided to the club's activities.

In the past, we have operated a casino about every 18 months. Our last Casino was May 2016, which provided us with \$67,600 in August 2016.

We understand our next Casino will be in the first quarter of 2018, with an expected payment of funds in the \$60,000 range in May 2018.

Moving on to our statement of operations – it should be noted our revenue for this past year has increased by about 10%, down from the previous 20%.

Statement of Operations

September 1, 2016 to August 31, 2017

	2017	2016
Revenue		
Activity Fees	\$ 251,513	\$ 225,497
Membership Fees	\$ 43,685	\$ 40,390
Social Events	\$ 20,844	\$ 19,455
Casino Funds	\$ 50,463	\$ 54,827
Interest/other	\$ 14,370	\$ 9,204
Total	\$ 380,875	\$ 349,373
Expenses		
Activity Fees: Rentals	\$ 87,712	\$ 70,774
: Instructors	\$ 106,139	\$ 93,358
: Events	\$ 31,278	\$ 34,760
: Transportation	\$ 9,700	\$ 7,652
: Other	\$ 11,894	\$ 8,783
Sub total -- Activity Expenses	\$ 246,723	\$ 215,327
Activity Costs paid from Casino	\$ 50,463	\$ 54,827
Membership	\$ 27,269	\$ 30,024
Social Events	\$ 48,329	\$ 45,477
Bank Charges	\$ 1,288	\$ 580
Total	\$ 374,072	\$ 346,235
Surplus	\$ 6,803	\$ 3,138

The increasing fees from memberships reflects the significant rate of growth for our club, this is carried forward to our activity fees as these new members participate in our various activities, overall membership last year of 2,800+ members, up almost 200 from the year before

This growing participation rate has caused the board to increase the rate of expenditure from our Casino funds, over the last few years, thus attempting to maintain the level of support provided to club members.

The board recognized the need for additional funding to maintain the current level of support to our activities as Casino funding alone will not be sufficient in the future and this was the reason for the fee increase to \$15

Balance Sheet
August 31, 2017

	2017	2016
Assets		
Cash & GIC's - unrestricted	\$ 113,933	\$109,444
Casino Funds - Restricted	\$ 38,488	\$ 88,557
	\$ 4,319	\$ 4,855
Total Assets	\$ 156,740	\$ 202,856
Liabilities & Net Assets		
Accounts Payable	\$ 4,708	\$ 3,467
Deferred Revenue	\$ 54,990	\$ 59,082
Deferred Cash Contributions	\$ 38,488	\$ 88,557
Total Liabilities	\$ 98,186	\$ 151,106
Net Assets – Unrestricted	\$ 58,554	\$ 51,750
Total	\$ 156,740	\$ 202,856

We finished the year with a surplus \$6,800.
That concludes the formal part of the financial presentation
Are there any questions? No questions.

Can we have a motion to accept the financial statements as presented?
Motion by: Luisa Bell
Seconded by: Ann Clark
Passed

President's Report – Dan Bell

Good evening and welcome.

I wish to extend my gratitude to each and everyone who made time in their hectic senior's schedules to attend today. An organization that is 100 percent volunteer based obviously owes its success to all the members who contribute their time and effort in many many ways.

In particular, I would like to recognize the Board of Directors for their diligence and dedication throughout 2016-2017 and previous years for most. The FLC Seniors Club is the beneficiary of having a broad civic minded group of individuals with diverse work experiences that provide much needed input and resolve.

For some reason, I did not envision retirement being a stage of life requiring such in-depth planning and organizing way beyond my working phase. Seemingly the work phase of my life was much more simplified at times. I must confess, living with the Yoga Coordinator- Luisa has been a great help trying to keep me organized (not an easy task, she tells me) and I thank her for that.

Growth continued for the 2016-2017 year totaling 2,901 members – this represents an 8% increase over 2015-2016. Our annual membership registration for 2017-2018 was held on August 19th with 1320 memberships sold, made up of 1151 renewed and 169 new. Many thanks to Dwight Bathgate who did a stellar job organizing the event which requires nearly 40 volunteers to process such a large number of members from 10 am to 2 pm- even though, we had early birds arriving at 8am to register. I must admit they do so in order to register for the Fall Activity programs. We often are asked why we don't offer on line registration and payment - besides the security, privacy, and cost factors – the answer is simple- this is the largest FLC social gathering event of each year where everyone catches up with each other on what has taken place over the past year.

As of September 30th, membership is 2181 which is nearly identical to the same period in 2016. Our 5 year Strategic Planning study did forecast a leveling off of membership growth. One of the primary reasons is the great success of Activities enrollment, where many groups are now managing wait lists for members wishing to join specific activities. In most cases, the mitigating factor is the lack of rental space and scheduling available. As always, Brenda Smith, Tasha Best, and all the

staff with the Trico Centre have accommodated the FLC as much as possible and we are now utilizing many evening time slots at Trico – something totally unheard of a few years ago.

In addition, we currently rent substantial space from both the Lake Bonavista Recreation Centre and WillowRidge Community Association for many of our Activities. Hopefully, WillowRidge will start construction on their much awaited facility expansion and be able to provide more space for us.

As you have seen from the numbers Peter presented, we are in a sound financial position. We did increase the annual membership to \$15 this year- which by the way had not changed since 2003. This enables the FLC Seniors Club to plan and move forward in the coming years to best provide for the interests of the members. More Activities are always on the horizon and being explored. Casino funds have been the cornerstone in affording financial support for our Activities. It should be noted that the Alberta Gaming & Liquor Commission stipulate that casino funds are to be applied to member usage and to be used within 2 years not for AGM or operational costs. The board has been concerned for some time with the possibilities of policy changes from the AGLC given the current economics in Alberta.

The next Casino for the FLC will be February 2 and 3, 2018 at Cash Casino on Blackfoot Trail. Mike Hughes is our Casino Director, who assembles a team of volunteers for the 2 days and if anyone wishes to help out, please contact him for details. Mike has developed a system that uses 4 shifts per day which reduces the hours per person. FYI the AGLC has now extended hours of operation for casinos to 3:00am, so shorter shifts are appreciated.

Now I wish to illustrate the degree of involvement by Activity volunteers who work to deliver our all-encompassing range of interests - at more than competitive rates with highly qualified instructors. Trust me, I'm not going to dwell on each activity, but do wish to recognize the individuals who Coordinate our Activities devoting their time and energy to make it all work.

This was primarily an exercise on my behalf to determine how many people were needed to actually operate the Club in all capacities. The total I arrived at was nearly 250 individuals which is made up in numerous capacities Coordinator, treasurer, secretary, membership, website, communications, social, phone committees, ride coordinators, golf course directors, board liaisons, room

reps, coffee and goodies committees, etc. At any rate, a large variety of help is needed to do what we do best and that is to chip in when required.

Admittedly, there are many instances where people are contributing to numerous activities and events. Going further and factoring everyone's time devoted to these respective areas, the dedicated time is astounding. I would estimate the cumulative time applied for all the FLC Activities and functions to be in the area of 15,850 man hours per year. A year in itself, contains 8760 hours, so we are consuming nearly 2 years of time per membership year.

The 4 largest Activities based on membership numbers have representatives on the FLC Board from Cycling, Golf, Line Dancing, and Outdoor Club and combined they account for nearly half the man hours dedicated to the Club. These amazing numbers illustrate the magnitude of what it takes to make such an overall successful organization.

In addition to Activities we have a number of Function Coordinators who work with the FLC Board and also contribute to the overall accomplishments of the Club and deserve recognition for their efforts and assistance:

Website Administrator – Lowell Frank, & Audrey – his editor

Newsletter Editor is Linda Shepel. **Note:** Linda is looking for assistance with this function which is now only produced twice a year, as we wish to utilize the website as much as possible. Should anyone wish to help with this area, please contact Linda.

Membership/Data Base – Dwight Bathgate **Note:** Pam Nutter is now taking over from Dwight in this role

Bookkeeping – Kathy Antonchuk.

On behalf of the Board, we thank you all for such outstanding service and commitment. Coordinators and their teams of support are crucial to managing and delivering quality items of interest to the members.

Some items of significance over the past year:

We developed a FLC handout or FAQ sheet to provide a brief synopsis for those interested seniors wishing to gather information on the Club. Primarily, it is a tool

to direct potential members to the FLC Seniors Club website where they can explore all areas.

The Policy & Procedures Manual has been further revised and amended from the 2014 version. Coordinators will all be sent a PDF copy, in the near future.

Webpage instructions, Theatre Play Event instructions and Data Base guide have been added.

We even added an Abusive Behavior clause – Yes, we have had several issues to address and thought it best to have a reference for such matters.

An IT Committee has been utilized in an Ad Hoc advisory capacity to review, analyze, and recommend all system requirements or issues - such as the Sign Ups which are all now functional for those relevant Activities. This will be of some significance, in the near future as The Trico Centre are in the process of installing a new system and we wish to ensure compatibility with our Data Base.

Activity Update

Alberta Ballet was discontinued due to poor communications and ticket orders having to be placed through Edmonton- along with no price advantage.

Acting Classes as of yet, have not been instated as a listed Activity. Louise Day has done a great job promoting the classes along with very talented instructors. This is a fun environment exploring the basics and understanding of acting along with everyday applications. We look for expanded interest in this group.

Irish Dancing started up in the Fall at the Lake Bonavista Rec Centre. Elodie Guillet has done a wonderful job, quickly putting together a program that looks promising.

Ceramics – Joanne Anson has persevered with the initial trials and tribulations starting up a new Activity, i.e. location, instructor, day and time. I believe the program is being revised for the new year. Interesting to note, that Brenda Smith mentioned that in the early 80s a kiln was actually on site at the Family Leisure Centre for Ceramic classes.

- Some Incidents of note:

- 1) President pictures have fallen from wall on 2 occasions- Doug Anderson applied his handyman skills to solve it.
- 2) 100 cup coffee urn fell off the shelf and landed on one of our coordinators- fortunately nothing serious but Trico responded appropriately with health and

safety procedures which were a good reminder of protocol.

3) Bus Window broken on tour – a wasp was blamed??

4) Cycling – a bit of road rage to address on the City pathways.

Let's put it this way- I am no longer surprised with phone calls of situations that have come about.

Going forward, the FLC Seniors Club will continue to play a large part in the member's lives, as we progress in years and take solace with the fact that we share so much in common. As I have already stated, volunteers are the core of our success and the transition for new replacements is essential for the continued success of the Club. Please consider helping out in any way possible, no matter how minor you may consider it to be. This is a great Club with so much to offer; let's all chip in and keep it that way.

Thank you and enjoy the remainder of the evening, especially Marty Antonini and Seventh Heaven- you don't want to miss them.

Election of Directors:

Ron Antonchuk was invited to come forward to report on the election of Directors for the FLC 2017 – 2018 Board of Directors.

Ron:

Per the FLC Seniors bylaws the Board shall consist of 11 directors with a minimum of 7. At the end of this past year there were 10 directors.

Also, with our last bylaw changes, the four largest activities designate an activity representative to stand for election to the Board. Currently, the designates are:

Golf – Mike Hughes

Outdoor Club – Ron Schaus

Cycling – Don Gebauer

Line Dancing – Marilyn Jones

The current Directors elected in 2016 and having 2 years remaining are:

Dan Bell

Jan DeBruyn

Mike Hughes
Margaret Jones
Ron Schaus

Peter Whitehead was also elected in 2016 but resigned for personal reasons.

Current Directors elected in 2015 and having 1 years remaining are
Marilyn Jones
Dan Gebauer
Doug Anderson

Directors elected in 2014 and having completed their 3 year term are
Marge Bathgate
Peter Weir

These were the first 3 year terms for both Marge and Peter, and both have agreed to stand for a second 3 year term.

There are a total of 3 vacancies to be filled on the Board this year.

The nominees having agreed to stand for election in 2017 and present here tonight are:

Marge Bathgate
Peter Weir
Bob Laloge

This is Bob's first time standing for election. Bob is involved with golf, curling and sometimes, fitness rebate.

Ladies and Gentlemen, this is the Board's recommendation to fill the three Board vacancies.

Nominations will now be accepted from the floor.

Are there any nominations from the floor?

I repeat, are there any nominations from the floor?

If there are no nominations from the floor, I declare that Marge Bathgate, Peter Weir, and Bob Laloge are hereby elected by acclamation.

Marilyn:

On behalf of all FLC members, I would like to welcome the re-elected directors to our Board. I think it speaks highly of the operation of this Board, that all Board members ending their three-year term have stood for re-election. The Board is productive, cohesive and fun to be a part of.

Old Business: There is not any business outstanding from the 2016 AGM.

New Business: Is there any new business, or questions at this time? Nothing brought up.

If you ever have any questions or concerns, do not hesitate to contact one of the board members. We are all listed on our website, or you can e-mail the Board at: info.flcseniors.ca. The e-mail address is on our website.

At this time, I wish to thank Ron Antonchuk as he steps down from the Board. Also Thank you to Dan Bell. He has been a joy to work with. Dan was presented with a painting in recognition of his work as President for the past two years.

If there is no further business, I ask for a motion from the floor to close the formal part of this AGM.

Motion by: Joe Hooper

Seconded by Kathy Antonchuk

Carried

Brenda Smith was invited to say a few words, in which she reiterated what a great partnership there is between the Trico Centre and the FLC Seniors.

There was a round of applause for all the volunteers and to all the membership of the FLC.

Entertainment followed the AGM, provided by Marty Antonini and Seventh Heaven.

Marge Bathgate

Recording Secretary