Google Calendar user tips:

From the Public View Only link <u>https://bit.ly/3AQcK3k</u> you can:

- View the calendar by week or month. Use the icons Today, <, or > to navigate to date of interest.
- View the calendar as a table by clicking on the Agenda Tab at the top right. You can scroll down as far there are entries.

LC Ride	e Leaders Schedule Levels 1 and 3	
Today 🛛	Monday, April 18 👻 🖶 Print Week Month Agenda	·
Wednes	sday, April 20	
11:00	L3 Peter R - Bikepaths of Cochrane	
Friday,	April 22	
11:00	L1 Tyrone Lester	
Saturda	iy, April 23	
11:00	L3, Brock B, 50 Km, NE loop	
Wednes	sday, April 27	
13:00	Spring Start-up Celebration	
Friday,	April 29	
11:00	L1 Rick Roy	
Saturda	ny, April 30	
10:00	L3 Leader Needed	
Wednes	sday, May 4	
10:00	L3 Brenda - Canmore to Minnewanka Loop & return	
Friday, I	May 6	
10:30	L1 Ken Itaya	
Saturda	ıy, May 7	
10:00	L3 Neil Puffer, Max bell/ Saddleridge/ Greenway to Pegan trail 50 km	
14/- die		

• Print the agenda (up to 10 days in increments) or the calendar (up to 6 months in increments)

If you happen to have a Google account and want a few more features you can click on the icon +GoogleCalendar at the bottom right of the webpage and do the following extra items:

• Use the search feature (e.g., "L1" to find all Level 1 rides or enter a name to find a leader.)



• Click on the gear icon Settings > Print the Calendar or the Schedule (table format) in any date range to a printer or print to .pdf

